

Pre-test for the Coronal Polishing Course

*Pre-test Cost: \$45.00

Date	Location	Deadline
<input type="checkbox"/> February 7, 2009	Autry Tech Center- Enid	January 19, 2009
<input type="checkbox"/> April 25, 2009	Tulsa Convention Center- Tulsa	April 6, 2009
<input type="checkbox"/> June 13, 2009	Great Plains Area Vo-Tech- Lawton	May 25, 2009
<input type="checkbox"/> July 25, 2009	Indian Capital Vo-Tech- Muskogee	July 6, 2009
<input type="checkbox"/> September 19, 2009	(Location TBA) – Oklahoma City	August 31, 2009
<input type="checkbox"/> December 5, 2009	(Location TBA)- Oklahoma City	November 16, 2009

ELIGIBILITY: To enroll in this pre-test, dental assistant must have worked as a chairside assistant for *at least one year*. Experience is defined as follows: **1.** Not less than six months in one practice. (Can combine total to make a year); **2.** Be actively working as a chairside assistant or teaching for six months prior to the pre-test; **3.** CDA's are not required to take this test. Attach a copy of your current CDA certificate to this form and mail to the address below.

PASSING SCORE: The pre-test is graded as pass/fail. To pass the assistant must achieve a minimum score of 70% on their first attempt. Assistants failing the first time may take the next scheduled test, however, he/she must achieve a minimum score of 85% to pass. On the third attempt a minimum score of 90% is required to pass. After three failures the assistant must wait for a period of one year before becoming eligible to take the test again.

ENROLLMENT FEE: \$45.00 per person. **Non-refundable.** Make checks payable to: Oklahoma Dental Foundation. Mail payment to: Coronal Polishing Pre-Test, 317 NE 13th Street, Oklahoma City, OK 73104.

DEADLINE: *Confirmation will be sent approximately two weeks prior to the test.* All courses are subject to change or cancellation due to *Force Majeur* reasons. **NOTICE: A \$20 INCREASE WILL BE APPLIED TO ENROLLMENTS SUBMITTED AFTER THE DEADLINE DATE.**

PREPARATION: No study material is provided. The pre-test is based on the general knowledge you have acquired while working as a dental assistant. The purpose of this test is to certify that assistants have the basic knowledge necessary to pass the coronal polishing course. **TOPICS INCLUDE:** Oral Hygiene, Tooth & Mouth Anatomy, Infection Control issues and State Dental Act (assistant issues).

CORONAL POLISHING COURSE: Assistants who pass the pre-test are eligible to take the coronal polishing course. This pre-test is valid for one year. The coronal polishing course is offered four to six times a year. It is a two-day course held in both Oklahoma City and Tulsa.

Please print legibly or type. List complete address including box number, suite etc.

Name _____ Home Phone (____) _____

HomeAddress _____ City _____ State _____ Zip _____

Employing Dentist _____ Office Phone (____) _____

OfficeAddress _____ City _____ State _____ Zip _____

Dentist Signature _____ Date _____

Assistant Signature _____ Date _____

Date you began working as an assistant _____

Are you a Certified Dental Assistant? (CDA) Yes / No

List date and location (if ever taken pre-test before) _____

Non-discriminatory Policy Statement

It is the policy of this Foundation to provide all of its services and programs to persons of any race, religion, creed, national or ethnic origin and color. The Foundation shall not discriminate on the basis of race, religion, creed, national origin or ethnic origin and color in the administration of any of its programs or services.



ODF OFFICE USE ONLY

Date Rcv'd _____ Check/CC-AP # _____ Amount _____ Data Entered _____

****MAKE COPIES OF THIS FORM FOR YOUR RECORDS****